

Generate an unofficial transcript

An academic transcript is a complete record of all the courses and units that you have studied with CQUniversity.

An unofficial transcript can be accessed from MyCQU at <u>my.cqu.edu.au</u>. Log in using your Student ID and password, and then navigate to the *Study* view.

	GOOD AFTERNOON!
TODAY	There are a few items that you need to complete. Select an item to find out more.
T STUDY	Enrol Into your units New Bachelor of Business
IISCOVER	Choose your Major
SUPPORT	Bachelor of Business
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ANAGE COURSE - SHOW			
Plan & Enrol into Units	2		
Select Majors/Minors	7		
Withdraw Units	*		
Class Registration	2		
Enrolment Advice	7		

From the side navigation panel, select the *request a report* section. Then select the *request* button beside unofficial transcript.

Brisbane Standard	
Manage My Course - Select specialisation - Select electives	Request a report
CA01 Overview	Unofficial Transcript An unofficial transcript contains an overview of your study at CQUniversity. Request
Government Assistance You have not submitted a form	Exam Timetable Your exam timetable will display any exams that have been scheduled for your course in the current term.
Request a report - Unofficial Transcript - Exam Timetable	Enrolment Advice An Enrolment Advice contains details of your enrolments in a course and is run for a given academic year.
- Enrolment Advice	

If you require an official transcript, please visit <u>cqu.edu.au/study/experience/academic-awards</u>.

