

# Indigenous Student Success Program 2020 Financial Acquittal

Organisation Central Queensland University

## 1. Financials – income and expenditure

Table 1a ISSP income available to support Indigenous students in 2020 (excluding GST)<sup>1</sup>

| Item  | (\$)                |
|---|---------------------|
| <b>A. ISSP Grant</b>                        |                     |
| ISSP Grant 2020 (flexible component)        | 2,405,087.16        |
| ISSP Grant 2020 for preserved scholarships  | 0.00                |
| <b>Subtotal ISSP Grant 2020</b>             | <b>2,405,087.16</b> |
| <b>B. Other ISSP Related Income</b>         |                     |
| Rollover of ISSP funds from 2019            | 50,000.00           |
| Interest earned/royalties from ISSP funding | 941.47              |
| Sale of ISSP assets                         | 0.00                |
| <b>Subtotal other ISSP related income</b>   | <b>50,941.47</b>    |
| <b>Grand total for 2020</b>                 | <b>2,456,028.63</b> |

Table 1b Other funding available to support Indigenous students in 2020 (excluding GST)<sup>2</sup>

| Item  | (\$)                |
|---|---------------------|
| <b>A. Other non-ISSP funds</b>                                    |                     |
| Other funding provided under HESA <sup>3</sup>                    | 5,777,058.75        |
| Other Commonwealth Government funding                             | 78,137.17           |
| ATO cash flow boost voluntarily allocated by you to this activity | 0.00                |
| Funds derived from external sources <sup>4</sup>                  | 308,636.36          |
| <b>Total of other non-ISSP funds for 2020</b>                     | <b>6,163,832.28</b> |

**Table 1c Expenditure on support for Indigenous students during 2020 (excluding GST)<sup>5</sup>**

| Item   | Actual ISSP (\$) <sup>6</sup> | Estimate other funds (\$) <sup>7</sup> | TOTAL (\$) <sup>8</sup> |
|--|-------------------------------|--|-------------------------|
| Preserved scholarships   | 0.00                          | 0.00                                   | 0.00                    |
| "New" scholarships from flexible ISSP funding  | 244,243.09                    | 440,885.11                             | 685,128.20              |
| Teaching and learning <sup>9</sup>   |                               | 4,956,875.18                           | 4,956,875.18            |
| Salaries for staff working on ISSP activities (excluding JobKeeper payments) <sup>10 11 12</sup> | 1,784,852.71                  | 633,013.97                             | 2,417,866.68            |
| Administration for staff working on ISSP activities <sup>13</sup>                                | 178,706.41                    | 81,417.66                              | 260,124.07              |
| Travel – domestic (airfares, accommodation & meals)  | 14,397.42                     | 24,194.71                              | 38,592.13               |
| Travel – international (airfares)  |                               | 0.00                                   | 0.00                    |
| Travel – international (accommodation and meals)   | 0.00                          | 0.00                                   | 0.00                    |
| Conference fees and related costs <sup>14</sup>  | 0.00                          | 2,986.80                               | 2,986.80                |
| ISSP Asset purchases made during 2020 <sup>15</sup>  | 0.00                          | 0.00                                   | 0.00                    |
| Other (including other ATO cash flow boost expenditure not included in above figures)            | 0.00                          | 0.00                                   | 0.00                    |
| <b>A. Total Expenditure 2020</b>   | <b>2,222,199.63</b>           | <b>6,139,373.43</b>                    | <b>8,361,573.06</b>     |
| <i>B. Unexpended 2019 ISSP funds approved for rollover into 2020 grant year</i>                  | <i>50,000.00</i>              |  |                         |
| <b>2020 ISSP funding committed (A + B)</b>   | <b>2,272,199.63</b>           |  |                         |
| <i>D. Other unexpended 2020 ISSP Funds to be returned to PM&amp;C<sup>16</sup></i>               | <i>0.00</i>                   |  |                         |
| <i>C. Unexpended 2020 preserved scholarships funds to be returned to PM&amp;C</i>                | <i>0.00</i>                   |  |                         |

**For NIAA information only**

|   |      |
|---|------|
| JobKeeper payment/s received and expended on this activity (value \$) | 0.00 |
|---|------|

## 2. Rollovers

**Table 2 Rollovers agreed**

|  | Rolled over (\$) (A) | Expended/committed <sup>17</sup> (\$) (B) | Excess to be returned to the Department <sup>18</sup> (C) (C = A – B) |
|--|----------------------|---|---|
| 2019 funds rolled over into 2020           | 50,000.00            | 0.00                                      | 50,000.00   |
| 2020 funds approved for rollover into 2021 | 183,829.00           | 183,829.00                                |   |

Rollover of funds were approved to develop a tutorial database – to improve the management, coordination and allocation of learning advisers under the ISSP tutoring program. Early progress was made in Aug-2019 when the Coordinator, Indigenous Student Support conducted a field trip to Charles Darwin University (CDU) to view their tutoring database. Discussions with CQU's IT staff were held which involved a representative from CDU providing advice to CQU IT staff. Unfortunately, progress has been delayed due to the commencement of a whole of university renewal process, including IT systems. Further work has been conducted in 2020 but will require additional work in 2021. An **extension is requested** as the database anticipated completion is Dec-2021, taking into account the ongoing and competing priority of the CQU renewal process throughout the year.

### 3. Goods and Services Tax

**Table 3 Goods and Services Tax (GST) paid under ISSP - 1 January – 31 December 2020<sup>19</sup>**

|   |                     |                     |
|---|---------------------|---------------------|
| 1. GST received by you in 2020 as part of the Indigenous Student Success Program funding under the <i>Higher Education Support Act 2003</i> <sup>20</sup> |                     | \$0.00              |
| 2. GST remitted or committed for payment to the Australian Taxation Office (ATO) (in the remittance instalments shown below) <sup>21</sup>                |                     | \$0.00              |
| Amount remitted: \$   | Amount remitted: \$ | Amount remitted: \$ |
| Date remitted: / /  | Date remitted: / /  | Date remitted: / /  |

### 4. ISSP Assets

**Table 2a ISSP Assets inventory<sup>22</sup>**

| Asset Description/ category | Adjustable Value <sup>23</sup> | ISSP contribution <sup>24</sup> |
|-----------------------------|--------------------------------|---------------------------------|
| TV and ZOOM technology      | \$5,935.37                     | \$5,935.37                      |
|                             |                                |                                 |

**Table 2b ISSP Assets - purchases during 2020**

| Asset Description/ category | Purchase Value | ISSP contribution |
|-----------------------------|----------------|-------------------|
|                             |                |                   |
|                             |                |                   |

**Table 2c ISSP Assets - disposals during 2020**

| Asset Description/ category | Adjustable value | Disposals/ Sale Price <sup>25</sup> | ISSP component <sup>26</sup> | Disposals Age <sup>27</sup> |
|-----------------------------|------------------|-------------------------------------|------------------------------|-----------------------------|
|                             |                  |                                     |                              |                             |
|                             |                  |                                     |                              |                             |

### 5. Endorsement of the Financial Acquittal<sup>28</sup>

2020 Financial Acquittal supported and initialled by:

**Narelle Pearse**

(Print name of relevant officer)

**Vice-President Student & Corporate Service**

(Print position title)



20/04/21

(Signature and date)

Telephone contact: (07) 4930 6452 E-mail: n.pearse@cqu.edu.au

**INDIGENOUS STUDENT SUCCESS PROGRAMME  
2020 CERTIFICATION**

*Complete this certification after reading the completed 2020 Performance Report and 2020 Financial Acquittal for the Indigenous Student Success Programme.*

I certify that:

- (i) the Institution has met the eligibility requirements of the Indigenous Student Success Programme as set out in guidelines and the *Higher Education Support Act 2003*; and
- (ii) the 2020 Indigenous Student Success Programme Performance report presents an accurate summary of the Institution's use of program funds and of other activities undertaken by the Institution to improve Aboriginal and Torres Strait Islander student and staff outcomes; and
- (iii) the 2020 Indigenous Student Success Programme financial acquittal represents a complete, true and correct summary of transactions that took place during 2020 under the Indigenous Student Success Programme; and
- (iv) Indigenous Student Success Programme Funds, and any interest earned or royalties/income derived from these Funds, was expended on activities consistent with the Indigenous Student Success Programme guidelines and the *Higher Education Support Act 2003*.

I understand that:

- (i) the Minister or the Minister's delegate may seek further information to support this certification; and
- (ii) in the event that I have not remitted GST paid under the Agreement to the Australian Taxation Office, that it is my obligation to remit those amounts, as required under the *A New Tax System (Goods and Services Tax) Act 1999*; and
- (iii) it is an offence under the *Criminal Code Act 1995* to provide false or misleading information.

**Certification recommended by university's Indigenous Governance Mechanism:**

Name:   
Title:

Signed:  Date:

**Certification made by Vice-Chancellor or equivalent delegate:**

Name:   
Title:

Signed:  Date:

## Additional information for completing the template

<sup>1</sup> The financial tables have a dual purpose of itemising actual income and expenditure associated with the ISSP in 2020 as well as estimating other funds and expenditure supporting Aboriginal and Torres Strait Islander students at the university. ISSP supplements the support the institution should already be providing to Indigenous students and the third column below helps us recognise the commitments your institution is making to lift and sustain Aboriginal and Torres Strait Islander student outcomes.

Please feel free to add additional "item" lines as required.

<sup>2</sup> Please estimate the funds available.

<sup>3</sup> Please include funding provided under the Commonwealth Grants Scheme and Higher Education Participation and Partnerships Program.

<sup>4</sup> Examples of other funding are philanthropic donations, other student payments, business income etc.

<sup>5</sup> Where applicable, figures provided in this table must be consistent with the figure provided in the institution's 2020 Performance Report.

<sup>6</sup> List the expenditure of the income listed in Table 1a above.

<sup>7</sup> List the expenditure of the income listed in Table 1b above.

<sup>8</sup> Sum ISSP expenditure and other funds expenditure.

<sup>9</sup> Estimate expenditure on Indigenous students for teaching and learning across all faculties. This may be a pro-rata of CGS funding.

<sup>10</sup> If the staff member works on non-ISSP specific activities (for example, mainstream tutoring or lecturing), only record the pro-rata amount that reflects the amount of time the staff member worked on ISSP-specific activities.

<sup>11</sup> Include expenditure on salaries for staff that provide tutorial assistance.

<sup>12</sup> May include pro-rata expenditure on salaries for staff time spent monitoring and recording tutoring and student withdrawals.

<sup>13</sup> If the staff member works on non-ISSP specific activities (for example, entering student data for non-Indigenous students), only record the pro-rata amount that reflects the amount of time the staff member worked on ISSP-specific activities.

<sup>14</sup> Costs may include, but are not limited to, registration fees, presentation fees, equipment costs etc.

<sup>15</sup> Assets are defined in the *Indigenous Student Assistance Grants Guidelines 2017*, and are items that have an individual value of \$5,000 or more.

<sup>16</sup> Include unspent 2019 funds that were rolled over into 2020 but were not expended during 2020 (i.e. the amount recorded in Table 2, column C).

<sup>17</sup> For 2019 funds rolled into 2020, the amount included here should be the amount expended in 2020. For 2020 funds agreed for rollover into 2021, the amount recorded here should be the amount of the funding that has been committed for expenditure in 2021.

<sup>18</sup> This amount should be included in the total unspent 2020 amount listed in Table 1c, Section D.

<sup>19</sup> If GST is not paid to you, do not complete the table in section 3. If GST is paid to you, the amount of GST funding included in each payment is set out in a Recipient Created Tax Invoice (RCTI) issued to you at the time of the payment. State whether these amounts have been remitted to the Australian Taxation Office (ATO) or committed for payment to the ATO.

<sup>20</sup> This amount is stated on your Recipient Created Tax Invoices (RCTIs).

<sup>21</sup> This amount is stated on your Recipient Created Tax Invoices (RCTIs).

<sup>22</sup> Record all active assets acquired using ISSP funding. Active assets are those that have not been sold or disposed of.

<sup>23</sup> Adjustable value means the cost of an asset less its decline in value determined in accordance with the Australian Taxation Office Guide to Depreciating Assets 2014..

<sup>24</sup> The ISSP contribution should be recorded in the same ratio to the ISSP funds used to purchase the item (this includes any sale of an older asset trade in of old assets purchased with ISSP funding).

<sup>25</sup> Where an item has been stolen or destroyed, the words 'stolen' or 'destroyed' should be listed in the sale price column.

<sup>26</sup> The ISSP component should be the proportion of the sale price in the same ratio as the proportion of ISSP funding that contributed to the purchase of the asset.

<sup>27</sup> Where groups of assets are disposed of, an average age can be provided.

<sup>28</sup> If the organisation is subject to audit by an Auditor-General of the Commonwealth or State or Territory government this authorisation should be signed by the Chief Financial Officer or an executive officer with primary responsibility for

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the organisation's internal audit function. If the organisation is not normally subject to audit by an Auditor-General, then the organisation's auditor should sign this authorisation.