

**Annual report requirements for Queensland Government agencies for the 2023–24 reporting period**

**Reporting template for Section 13.3 Government bodies (statutory bodies and other entities)**

<b>Council of Central Queensland University</b>	
Act or instrument	<i>Central Queensland University Act 1998</i>
Functions	<p>The Council of CQUniversity has primary responsibility to:</p> <ul style="list-style-type: none"> <li>• appoint the Vice-Chancellor as the Chief Executive Officer of the University and to monitor his/her performance</li> <li>• approve the mission and strategic direction of the University as well as the annual budget and business plans</li> <li>• oversee and review the management of the University and to encourage its efficient and effective performance</li> <li>• establish policy and procedural principles, consistent with legal requirements and community expectations</li> <li>• approve and monitor systems of control and accountability, including general overview of any controlled entities. A controlled entity is one that satisfies the test of control in S50AA of the <i>Corporations Act</i></li> <li>• oversee and monitor the assessment and management of risk across the University, including commercial undertakings</li> <li>• oversee and monitor the academic activities of the University to support high quality academic outcomes</li> <li>• approve significant commercial activities of the University.</li> </ul>
Achievements	<p>Council's 2024 achievements included:</p> <ul style="list-style-type: none"> <li>• monitoring the impacts of sector changes and the ongoing impacts of the COVID-19 pandemic, and responding accordingly</li> <li>• monitoring budget forecasts, approving the revised 2024 budget and the 2025 budget, and monitoring CQUniversity's finances and the impact of major projects.</li> <li>• monitoring the University's performance, including through Key Performance Indicators</li> <li>• the annual review and approval of the University's Risk Appetite Statement and monitoring of the University Risk Register</li> <li>• monitoring of occupational health and safety reports and the annual assurance report</li> <li>• conferring honorary awards in recognition of outstanding contributions to community, disciplines and/or the University</li> <li>• appointing the President and Deputy President of Academic Board</li> <li>• monitoring the progress of the University's Innovate Reconciliation Action Plan (2022-2024) and approving the University's first Stretch Reconciliation Action Plan 2025-2027</li> <li>• approving the First Nations Research Strategy 2023-2028 and First Nations Education and Student Success Strategy 2024-2028</li> <li>• approving appointments for Additional Members of Council and appointments for Council's sub-committees</li> <li>• monitoring the preparation for the University's re-registration processes as a higher education provider with the Tertiary Education Quality and Standards Agency (TEQSA) and as a registered training organisation with the Australian Skills Quality Authority (ASQA)</li> <li>• approving controlled entity Board appointments</li> <li>• a successful external review of Council's operations</li> <li>• endorsing the University's Mindwaves Mental Health and Wellbeing Plan, the Retention Equity Programme, and the updated CQUniversity Reconciliation Statement.</li> </ul>
Financial reporting	Central Queensland University's 2024 financial statements are included in the University's 2024 Annual Report.

Remuneration					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee*	Approved sub-committee fees if applicable	Actual fees received^
Chancellor	Graeme Innes AM	32	\$83,961 pa		\$91,650.61
Deputy Chancellor	Shelia Houston	31	\$49,390 pa		\$53,912.45
Vice-Chancellor and President	Nick Klomp	24	\$0 pa		\$0
President, Academic Board	Paul Neilsen	28	\$9,880 pa		\$14,087.59#
Audit, Risk and Finance Committee Chair	Ian McPhee AO PSM	27	\$44,451 pa		\$48,521.32
Member of Council, Strategic Planning and Projects Committee, and Chancellor's Committee					
Strategic Planning and Projects Committee Chair	Mark Peters	23	\$44,451 pa		\$48,521.33
Member of Council, Audit, Risk and Finance Committee, and Chancellor's Committee					
Council Member	Steven Boxall	16	\$29,632 pa	\$3,000 pa for selected sub-committees	\$34,994.09
	Wayne Denning	8			\$32,346.85
	Sandra Lawrence	22			\$39,045.60
	Robyn Minchinton	19			\$35,696.16
	Benjamin Brown	8			\$17,559.11
	Joel Buchholz	11			\$30,564.80
	Nareeta Davis	4			\$16,447.19
Council Member (Elected Staff)	Kate Ames	3	\$9,880 pa		\$4,041.81
	Ritesh Chugh	5			\$6,295.75
	Bruce Young	8			\$10,785.05
Council Member (Elected Student)	Abhinav Agrawal	2	\$9,880 pa		\$2,565.09
	Sahisa Sunuwar	1			\$920.24
Council Sub-Committee Member	Sam Bonanno	0		\$3,000 pa	\$0
	Blake Harvey	5			\$0
	Gabrielle Troon	6			\$1,946.28
	Helen Moore	7			\$3,349.05
	Tina Zawila	8			\$3,349.05
No. scheduled meetings/sessions	Council – 9; Audit, Risk and Finance Committee – 8; Strategic Planning and Projects Committee – 8; Academic Board – 5; Ceremonial and Honorary Awards Committee – 3; Chancellor's Committee – 4.				
Total out of pocket expenses	Nil out-of-pocket expenses for Council members and Council Sub-Committee members.				

\* Approved fees listed are plus the superannuation guarantee which was 11% from 1 January to 30 June 2024, and 11.5% from 1 July to 31 December 2024. Approved fee rates increased on 7 September 2024.

^ Actual fees received are inclusive of superannuation.

# Includes back-pay from 2023.