

COMPLIANCE CHECKLIST

	SUMMARY OF REQUIREMENTS	BASIS FOR REQUIREMENT	ANNUAL REPORT REFERENCE
Letter of compliance	» A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 7	Inside front cover
Accessibility	» Table of contents	ARRs – section 9.1	Inside front cover
	» Glossary		Glossary
	» Public availability	ARRs – section 9.2	Back cover
	» Interpreter service statement	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	Inside front cover
	» Copyright notice	<i>Copyright Act 1968</i> ARRs – section 9.4	Inside front cover
	» Information Licensing	<i>QGEA – Information Licensing</i> ARRs – section 9.5	N/A
General information			Objectives of CQUniversity’s annual report – Inside front cover From the Chancellor – page 01 Vice-Chancellor’s Report – pages 2 to 6 About CQUniversity – pages 12 Statistics – pages 48 to 51
	» Introductory Information	ARRs – section 10.1	
	» Agency role and main functions	ARRs – section 10.2	About CQUniversity – pages 12 Organisation – pages 14 to 15 Governance – pages 16 to 24 Vision, purpose and values – page 25 2019–2023 Strategic Plan – page 26 Performance – pages 27 to 45
	» Machinery of Government changes	ARRs – section 10.2, 31 and 32	Not applicable
	» Operating environment	ARRs – section 10.3	About CQUniversity – pages 12 Organisation – pages 14 to 15 Governance – pages 16 to 24 Performance – pages 27 to 45
Non-financial performance	» Government’s objectives for the community	ARRs – section 11.1	Inside front cover
	» Other whole-of-government plans / specific initiatives	ARRs – section 11.2	Not applicable
	» Agency objectives and performance indicators	ARRs – section 11.3	2019–2023 Strategic Plan – page 26 Performance – pages 27 to 45
	» Agency service areas and service standards	ARRs – section 11.4	2019–2023 Strategic Plan – page 26
Financial performance	» Summary of financial performance	ARRs – section 12.1	Financial summary – pages 46 to 47
Governance – management and structure	» Organisational structure	ARRs – section 13.1	Organisation – pages 14 to 15
	» Executive management	ARRs – section 13.2	Organisation – pages 14 to 15
	» Government bodies (statutory bodies and other entities)	ARRs – section 13.3	Governance – pages 16 to 24 University-controlled entities – page 23 Other bodies (Non-controlled entities) – page 24
	» <i>Public Sector Ethics Act 1994</i>	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	Governance – pages 16 to 24 – refer to page 19
	» Queensland public service values	ARRs – section 13.5	Not applicable
	» Human Rights		Governance – pages 16 to 24 – refer to page 19

	SUMMARY OF REQUIREMENTS	BASIS FOR REQUIREMENT	ANNUAL REPORT REFERENCE
Governance – risk management and accountability	» Risk management	ARRs – section 14.1	Governance – pages 16 to 24 – refer to page 20
	» Audit committee	ARRs – section 14.2	Governance – pages 16 to 24 – refer to page 21
	» Internal audit	ARRs – section 14.3	Governance – pages 16 to 24 – refer to page 22
	» External scrutiny	ARRs – section 14.4	Governance – pages 16 to 24 – refer to page 23
	» Information systems and recordkeeping	ARRs – section 14.5	Governance – pages 16 to 24 – refer to page 20
Governance – human resources	» Strategic workforce planning and performance	ARRs – section 15.1	Our People – pages 34 to 36
	» Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> Directive No.16/16 <i>Early Retirement, Redundancy and Retrenchment</i> (from 20 May 2016) ARRs – section 15.2	Our People – pages 34 to 36 – refer to page 34
Open Data	» Statement advising publication of information	ARRs – section 16	Back cover
	» Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	» Overseas travel	ARRs – section 33.2	https://data.qld.gov.au
	» Queensland Language Services Policy	ARRs – section 33.3	https://data.qld.gov.au
Financial statements	» Certification of financial statements	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Council members’ report – pages 52 to 53 Financial Statements – From page 55 Management certificate – page 106
	» Independent Auditor’s Report	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Financial Statements – From page 55 Independent Auditor’s Report – pages 108

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2019*

ARRs *Annual report requirements for Queensland Government agencies*