INTERNATIONAL - CANCELLATION OF COURSE

DOMESTIC STUDENTS - visit the MyCQU Support view tab and complete the Domestic cancellation eForm.

International Student

☐ Current on campus student. ***You are required to attend an interview.*** Please return this form to your relevant campus.

☐ Current online student. ***An interview may be arranged.*** Please return this form to advice@cqu.edu.au

☐ New student who has not commenced online or on campus. ***Stat Dec and interview are not required.*** Please return this form to international-admissions@cqu.edu.au.

Student Number

Family Name

Given Names

Course Code | Course name

Course Code | Course name

Course Code | Course name

Current Campus

Future mailing address and contact details

Address

Postcode

Telephone number | Mobile

Cancellation effective from: ☐ Term 1 ☐ Term 2 ☐ Term 3

Please indicate if this is your first year of study ☐ Yes ☐ No

You may be eligible for an Exit Award, would you like the university to conduct an assessment? ☐ Yes ☐ No

You will incur Financial and Academic penalties for the term, if you are cancelling your course after the last day to drop (i.e. census date).

*Please refer to the relevant Official University Academic Calendar and the Student Refund and Credit Balance Policy and Procedure (**https://www.cqu.edu.au/policy**)*

To help the University provide the best possible service, your comments and reasons for course cancellation would be appreciated. International students must state the reason for cancelling their course as CQUniversity is obliged to report this information to the Department of Home Affairs (DHA).

☐ Change of visa

☐ Employment commitments

☐ Medical grounds (provide evidence)

☐ Transferred to another provider

☐ Financial constraints

☐ Visa denial

☐ Other (Please specify)

Applicant's signature

Date

Office use only:

Is a one page statement included? ☐ Yes ☐ No

Has an interview been conducted? ☐ Yes ☐ No

Completed 6 months: Yes ☐ No ☐

Academic Progression: Yes ☐ No ☐

Under enrolled: Yes ☐ No ☐

Delegate signature

Date

IMPORTANT PRIVACY INFORMATION*Personal information is collected, used and stored by CQUniversity to facilitate your studies and related activities. Commonwealth and state departments require certain information about student details and activities to be reported or disclosed by the University. Any other provision of your information will only be as authorised by you or required by law and in accordance with the Information Privacy Act 2009 Qld and the University's Privacy Policy and Procedure.*