

HLT45021 Certificate IV Dental Assisting

Ready to take the next step towards a career in dental assisting? This course is designed to give you the skills, knowledge, and real-world experience needed to thrive in dental practice.

Because of the practical nature of the training, you must be currently working or volunteering in a dental clinic to satisfy the assessment requirements for each of the units of competence within this qualification. It is recommended for students to work a minimum of 12 hours per week in a workplace setting to gain the skills and knowledge as outlined in each of the units of competence.

A workplace supervisor who is a subject matter expert (SME) is required to supervise and sign off on the workplace observations of completed tasks for students. The CQU Trainer and Assessor will maintain regular contact with students and workplace supervisors to support progress and assessment requirements. To qualify as an SME, supervisors must:

- Hold a current qualification as a Dentist, Oral Health professional or Cert IV Dental Assistant
- Have a minimum of two years' relevant experience in the dental industry
- Hold relevant dental radiography units to supervise radiography workplace observations. Students may require a second SME qualified to supervise these activities.

DENTAL RADIOGRAPHY specialisation (Cluster 2) This specialisation develops the skills and knowledge required to operate dental radiographic equipment and correctly position patients to produce intraoral and extraoral diagnostic images.

Because this course includes the Dental Radiography specialisation, students must have access to both intraoral and extraoral imaging equipment in a supervised workplace setting to successfully complete all assessment requirements. In particular, the assessment tasks for HLTDEN023 require access to appropriate dental imaging equipment, including: extraoral imaging such as orthopantomogram (OPG) and potentially lateral cephalograms for orthodontic assessments. Please note: Cone beam imaging is not required for this course.

We welcome any further questions by reaching out to: HLT45021-Dental-Assisting@cqu.edu.au

Important information – Radiation licensing requirements

Dental radiography tasks can only be carried out by individuals who meet the radiation licensing and regulatory requirements set by the relevant State or Territory authority under applicable legislation.

Requirements vary by jurisdiction and may include holding a radiation use licence or meeting prescribed training, supervision, and regulatory conditions. Completion of the Certificate IV in Dental Assisting (Dental Radiography specialisation) may support eligibility to meet these requirements; however, approval to perform radiography is granted by the relevant regulatory authority.

Pre-Admission Form

As part of the application process, students must upload a completed and signed copy of this Pre-Admission Form.

Please complete all sections in full.

QUALIFICATION DETAILS			
Qualification Code	HLT45021		
Qualification Name	Certificate IV in Dental Assisting		
STUDENT DETAILS			
Full Name	Date of Birth		
Phone	Email Address		
Are you currently working in Dental Practice?	Yes	No	
Or do you have an agreement in place to volunteer at a Dental Practice?	Yes	No	
WORKPLACE DETAILS			
Contact Person	Position		
Phone Number	Contact Email Address		
Company/Business Name			
Street Address			
SPECIFIC REQUIREMENTS for HLTDEN023			
Students are required to have access to suitable dental imaging equipment in a Dental Practice.			
I confirm the workplace has equipment to produce intra oral radiographs	Yes	No	
I confirm the workplace has equipment to produce extra oral radiographs (OPG, Lat Ceph)	Yes	No	
I understand that if I am unable to complete the practical radiography requirements associated with HLTDEN023, this may inhibit completion of the full qualification requirements and award.	Yes	No	
Student signature	Date		
NOMINATED WORKPLACE SUPERVISOR with a minimum of 2 years' experience			
Name	Position		
Phone Number	Email Address		
Required Certificates to be provided before commencement			
Certificate III In Dental Assisting	Yes	No	