



INFORMATION SHEET

NAIDOC Week self-submitted content

BE WHAT YOU WANT TO BE

cqu.edu.au

SUBMIT A PHOTO

- Download your desired power point template from the two options below.
- Update the text section to include the name of the Elder and a short one sentence statement about why they have had an impact on you or inspired you.
- Update the name and country text section to include your full name and your traditional country. Please ensure spelling is correct as the Corporate Communications team will not be liable for any spelling mistakes.
- Insert a photo of yourself with the Elder who has had an impact on you/inspires you in the grey box section.
- Select file 'save a copy'.
- In the 'Drive' bar, ensure the file will be saved to a location that you can access (eg: desktop).
- In the PowerPoint Presentation bar, select the drop-down arrow and scroll down to 'JPEG File Interchange Format' and click select.
- Click 'save'
- A pop-up will appear asking 'which slides do you want to export?'
- Select 'Just this one'.
- Attach your jpg image ([HERE'S](#) an example) to an email and send it to communicate@cqu.edu.au with the subject heading: NAIDOC Week self-submission.
- The photos will be used on CQUniversity's social media platforms (Facebook, Instagram, LinkedIn, Twitter) during NAIDOC Week 2023.
- You must have approval from the Elder that you include in your submission for CQU to use their image on social media.
- Submissions are due by no later than **4pm AEST, Friday 30 June**.
- While CQUniversity will aim to use as many submissions as possible, there is no guarantee that every submission will be published.

[POWER POINT TEMPLATE 1](#)

[POWER POINT TEMPLPATE 2](#)

