



# PRE-DEPARTURE CHECKLIST FOR INTERNATIONAL STUDENTS

BE WHAT YOU WANT TO BE

[cqu.edu.au](http://cqu.edu.au)

ESSENTIAL THINGS TO DO BEFORE LEAVING HOME	
Arrange your student visa	<input type="checkbox"/>
Arrange for immunisations and medications from your doctor	<input type="checkbox"/>
Apply for a credit card and/or arrange sufficient funds. Confirm overseas access to your funds with your bank.	<input type="checkbox"/>
Organise Australian currency for your first few days (no more than \$2,000)	<input type="checkbox"/>
Book flights and arrange travel insurance (this is separate from your OSHC)	<input type="checkbox"/>
Arrange accommodation	<input type="checkbox"/>
Arrange transport from the airport to your accommodation	<input type="checkbox"/>
Know what you can and cannot bring into Australia <a href="#">Australian Customs and Quarantine</a>	<input type="checkbox"/>
Pack your bags, making sure to include the following important documents: <ul style="list-style-type: none"> <li><input type="checkbox"/> Passport</li> <li><input type="checkbox"/> Other formal identification (e.g. country ID card, driver's license, birth certificate)</li> <li><input type="checkbox"/> Letter of offer from CQUniversity</li> <li><input type="checkbox"/> A copy of your Confirmation of Enrolment (CoE)</li> <li><input type="checkbox"/> Your OSHC policy number and proof of OSHC (if arranged yourself)</li> <li><input type="checkbox"/> Certified copies of your qualifications and certificates</li> <li><input type="checkbox"/> Written medical advice for any existing medical conditions, preferably in English.</li> </ul>	

## RECOMMENDED THINGS TO DO BEFORE LEAVING HOME

*Completing these tasks before you leave home prepares you to start your study journey as soon as you arrive in Australia.*

### Log into MyCQU student portal | <https://my.cqu.edu.au>

**Username**

Your **student email address** or **student ID number**.

You can find your student ID number on your CoE in the Student Details (Section C).

**Password**

Your **password** is in the following format: sDDMMYY#

1. A lowercase 's'
2. Your birthdate in DDMMYY format
3. A hash (#)

Examples:

1 March 2002

s010302#

15 November 1996

s151196#

You will likely be prompted to complete **two-factor authentication** when you log in, which will send a text or call to your current phone number.

### Enrol into your units

- [Instructions for undergraduate and postgraduate students](#)
- [Instructions for VET and research students](#)
- [Instructions for CQUEnglish students](#)
- [Instructions for CQUGlobal students](#)

### Register for your classes

- [Class registration instructions for all students](#)

If you encounter an issue with your class registration (e.g. class clash, full class, missing class), please fill the [Timetabling Enquiry eForm](#) online.

### Access your student email

Click the envelope symbol at the top right of MyCQU.

This is CQUniversity's official method of communicating with you and must be checked regularly during the term.

## RECOMMENDED THINGS TO DO BEFORE LEAVING HOME (cont.)

*Completing these tasks before you leave home prepares you to start your study journey as soon as you arrive in Australia.*

### **Log into Moodle and complete the Foundations of Academic Integrity**

*Moodle provides resources for each unit which you are enrolled in. To access Moodle, log into MyCQU and click the Moodle link or visit [www.moodle.cqu.edu.au](http://www.moodle.cqu.edu.au).*

***You must complete the Foundations of Academic Integrity module before you can access the Moodle site for each of your units.***

**Know your [rights and responsibilities](#) as an international student on a Student Visa.**

## THINGS TO DO WHEN YOU ARRIVE IN AUSTRALIA

*You must complete these tasks as soon as you can after you arrive for your safety and to meet the requirements of your student visa.*

<p><b>Call home to let your family and friends know you arrived safely.</b></p>	<input type="checkbox"/>
<p><b>Obtain an Australian SIM card and phone number</b></p> <p>Buying and activating a SIM card will give you an Australian phone number, which you must provide to CQU within 7 days of your arrival.</p> <p>SIM cards can be bought from a variety of places in the airport and in your city:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Supermarkets (e.g. Woolworths, Coles)</li> <li><input type="checkbox"/> Newsagencies</li> <li><input type="checkbox"/> Convenience stores (e.g. 7/11)</li> <li><input type="checkbox"/> Department stores (e.g. Kmart, Target, Big W)</li> <li><input type="checkbox"/> Provider stores (e.g. Optus store, Telstra store)</li> </ul>	<input type="checkbox"/>
<p><b>Obtain a Unique Student Identifier (USI)   <a href="http://www.usi.gov.au">www.usi.gov.au</a></b> All Australian international students are required to obtain a USI. This is also needed to complete the check-in form below.</p>	<input type="checkbox"/>
<p><b>Complete the <a href="#">CQUniversity check-in form</a></b> This updates your details in CQUniversity's systems and confirms that you are in Australia.</p>	<input type="checkbox"/>
<p><b>Register for <a href="#">CQUniversity Orientation</a></b></p>	<input type="checkbox"/>
<p><b>Organise your OSHC Card</b> Download the myBupa app or contact your arranged OSHC provider.</p>	<input type="checkbox"/>
<p><b>Open an Australian bank account</b> <i>Some banks such as Commonwealth Bank allow you to open an account while still offshore, but most will require you to present at a bank in-person.</i></p>	<input type="checkbox"/>
<p><b>Apply for a Tax File Number (TFN)   <a href="http://www.ato.gov.au">www.ato.gov.au</a></b> This is required if you plan to work in Australia.</p>	<input type="checkbox"/>
<p><b>Start settling in</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Settle into accommodation/search for permanent accommodation</li> <li><input type="checkbox"/> Purchase household items and food</li> <li><input type="checkbox"/> Enrol children in school (<i>if required</i>)</li> </ul>	<input type="checkbox"/>

## THINGS TO DO WHEN YOU ARRIVE AT CQUNIVERSITY

<p><b>Organise your student ID card (and campus access card, if applicable)</b>          You can apply for your student ID card once you have enrolled in units.          You must update your Australian contact details via the <a href="#">check-in form</a> before your ID card can be issued.</p>	<input type="checkbox"/>
<p><b>Register for <a href="#">CQUniversity Orientation</a></b></p>	<input type="checkbox"/>
<p><b>Attend orientation</b>           Orientation is compulsory for all international students.          Find out more on the <a href="#">orientation page</a>.</p>	<input type="checkbox"/>
<p><b>Connect to the CQU wifi network (eduroam)</b>           Username: Your <i>student</i> email address          Password: Your <i>MyCQU</i> password</p>	<input type="checkbox"/>
<p><b>Complete the <a href="#">CQUniversity check-in form</a></b>          This updates your details in CQUniversity's systems and confirms that you are in Australia.</p>	<input type="checkbox"/>
<p><b>Purchase your textbooks</b>          For new textbooks, visit the CQUniversity bookshop website and use the unit code for each unit to locate prescribed and recommended textbooks.           Secondhand textbooks may be sold by past students and advertised online or on-campus, though you must ensure that the textbook is the correct edition for your unit.</p>	<input type="checkbox"/>
<p><b>Get involved in student life and activities</b>          There are many <a href="#">clubs and societies to join at CQU</a></p>	<input type="checkbox"/>
<p><b>Contact the Student Engagement Team if you require assistance</b>          Email: <a href="mailto:studentengagement@cqu.edu.au">studentengagement@cqu.edu.au</a>          Call: 13 27 86</p>	<input type="checkbox"/>